

# Employees' Consultative Forum

## AGENDA

**DATE:** **Wednesday 8 February 2017**

**TIME:** **7.30 pm**

**VENUE:** **Committee Rooms 1 & 2, Harrow Civic Centre,  
Station Road, Harrow, HA1 2XY**

**PRE-MEETINGS:** **[Council Side - 7.00 pm - Committee Rooms 1&2  
Employees' Side - 6.30 pm - Committee Room 5]**

**MEMBERSHIP** (Quorum: 3 from the Council Side and 2 trade union representatives from different trade unions)

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**Chair:** Gary Martin

**Councillors:**

Graham Henson	Paul Osborn
Kiran Ramchandani (VC)	Ms Mina Parmar
Aneka Shah-Levy	Pritesh Patel
Sachin Shah	

**Employee Representatives:**

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Teachers Representatives:	Louise Crimmins	- National Union of Teachers
	Anne Lyons	- National Association of Head Teachers
	(1 vacancy)	

Representatives of UNISON:	Mr D Butterfield	Mr J Royle
	Mr S Compton	Mr D Searles

Representatives of GMB: Ms P Belgrave

**(Reserve Council Side Members overleaf)**

### **Reserve Council Side Members:**

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- |                           |                     |
|---------------------------|---------------------|
| 1. Ms Pamela Fitzpatrick  | 1. John Hinkley     |
| 2. Barry Kendler          | 2. Mrs Camilla Bath |
| 3. Kairul Kareema Marikar | 3. Susan Hall       |
| 4. David Perry            |                     |

**Contact: Manize Talukdar, Democratic & Electoral Services Officer**  
**Tel: 020 8424 1323 E-mail: [manize.talukdar@harrow.gov.uk](mailto:manize.talukdar@harrow.gov.uk)**

## **Useful Information**

### **Meeting details:**

This meeting is open to the press and public.

Directions to the Civic Centre can be found at:  
<http://www.harrow.gov.uk/site/scripts/location.php>.

### **Filming / recording of meetings**

The Council will audio record Public and Councillor Questions. The audio recording will be placed on the Council's website.

Please note that proceedings at this meeting may be photographed, recorded or filmed. If you choose to attend, you will be deemed to have consented to being photographed, recorded and/or filmed.

When present in the meeting room, silent mode should be enabled for all mobile devices.

### **Meeting access / special requirements.**

The Civic Centre is accessible to people with special needs. There are accessible toilets and lifts to meeting rooms. If you have special requirements, please contact the officer listed on the front page of this agenda.

An induction loop system for people with hearing difficulties is available. Please ask at the Security Desk on the Middlesex Floor.

**Agenda publication date: 30 January 2017**

# AGENDA - PART I

## 1. ATTENDANCE BY RESERVE MEMBERS

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

## 2. DECLARATIONS OF INTEREST

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Forum;
- (b) all other Members present.

## 3. MINUTES (Pages 7 - 14)

That the minutes of the meeting held on 23 November 2016 be taken as read and signed as a correct record.

## 4. PETITIONS

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Executive Procedure Rule 47 (Part 4D of the Constitution).

## 5. DEPUTATIONS

To receive deputations (if any) under the provisions of Executive Procedure Rule 48 (Part 4D of the Constitution).

## 6. PUBLIC QUESTIONS \*

To receive any public questions received in accordance with Executive Procedure Rule 49 (Part 4D of the Constitution).

Questions will be asked in the order notice of them was received and there be a time limit of 15 minutes.

**[The deadline for receipt of public questions is 3.00 pm, Friday 3 February 2017. Questions should be sent to [publicquestions@harrow.gov.uk](mailto:publicquestions@harrow.gov.uk)**

**No person may submit more than one question].**

**7. APPEALS PROCESS WHEN DEALING WITH COMPLAINTS RELATING TO CORPORATE DIRECTORS - NATURAL JUSTICE A BASIC FUNDAMENTAL RIGHT** (Pages 15 - 16)

Report from the Harrow Unison LG Branch.

**8. MANAGEMENT RESPONSE TO UNISON REPORT** (Pages 17 - 22)

Report of the Corporate Director, Resources.

**9. INFORMATION REPORT: DRAFT REVENUE BUDGET 2017/18 AND MEDIUM TERM FINANCIAL STRATEGY 2017/18 TO 2019/20** (Pages 23 - 98)

Report of the Director of Finance.

**10. INFORMATION REPORT: DRAFT CAPITAL PROGRAMME 2017/18 TO 2019/20** (Pages 99 - 112)

Report of the Director of Finance.

**AGENDA - PART II - NIL**

**\* DATA PROTECTION ACT NOTICE**

The Council will audio record item 6 (Public Questions) and will place the audio recording on the Council's website, which will be accessible to all.

[**Note:** The questions and answers will not be reproduced in the minutes.]